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<th>Time</th>
<th>Agenda Item</th>
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| Noon -12:30 pm | **Roll call and Introduction of guests – Dr Alan Ladd, Chairperson __X__ present**  
|            | __Misty Grey__ __X__ Luann Langel __Kathy Somers__  
|            | __Lisa Hilder__ __Gilbert Thomas__ __Tom Lesan__  
|            | __Dr. Jane Hall Chaillie__ __Larry Johnson__  
|            | __Dr. Lane Plugge__ __Janell Leinen__  
|            | __James Holwegner__ __Heidi Lowthorp__  
|            | __Kim Carter__  
|            | P = in person  T = via technology  
|            | **Board member Misty Gray is attending the Iowa Library Association Conference and will report at the next Regional Advisory Board meeting**  
|            |  
|            | **GUESTS:** Jeremy Puck - STEM State Council  
|            | Terry Torenten - ISU Extension Region 12  
|            | Carrie Rankin - Governors STEM Program  
|            |  
|            | • STEM Bites to share (stories, artifacts, and such)  
|            | • Manufacturing Month Visits?  
| 12:30 – 1:00 | **Old Business to Bring Forward – no action items**  
|            | • Reviewer Teams for STEM Projects – thanks to Kim Carter, Jane Chaillie, Alan Ladd, Kathy Somers  
|            | • Budget Updates posted through **September 30, 2017**  
|            | • All PD Events are completed. Some delays in getting materials delivered.  
|            | • SW STEM Region Website pages--updates are progressing: [www.swcciowa.edu/stem](http://www.swcciowa.edu/stem)  
| 12:00 – 12:45 | **New Business – no action items – updates from Manager Deb Frazee**  
|            | • **STEM State Council Appointees from SW Region:** now have 5 related appointees  
|            | • **State Council Meeting held October 2 at Camp Dodge Freedom Center** – Agenda and take aways  
|            | • **Hub Renewal Process has begun.** The vote is in December 2017 by Executive Committee  
|            | • **BEST Applications** – 31 received. In review status now with notification to some as soon as possible.  
|            | • **Kemin I.O.W.A. Teacher nominee numbers** – 106 nominations made. 11 in the SW Region  

- **STEM Festival Activity** – fast and furious. Tallies to date: Shelby Co Ag; Page Co Ag, St Malachy Creston, Essex HS Science/Math Team, St Albert CB, Harlan CSD, Oakland Riverside Elementary, AHSTW Elementary, IKM-Manning Elementary
- **Manager Report Document** - activity for 1st qtr (including Social Media data)

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<td>12:45 – 1 pm</td>
<td><strong>Upcoming Dates:</strong>  &lt;br&gt;November 1 – 16 Iowa Guidance Counselors and School Board Conferences  &lt;br&gt;November 4 – Page County STEM Festival  &lt;br&gt;November 9 – St Malachy Creston STEM Festival  &lt;br&gt;November 17 – Mega Board Meeting Huxley  &lt;br&gt;November 23-24 Hub Closed Holiday Break  &lt;br&gt;December 18 – STEM Executive Committee mtg – Scale-Up Providers and Hub Renewal  &lt;br&gt;December 25 – January 1 – Hub Closed Holiday Break  &lt;br&gt;January 22 – March 5 – Scale-Up Applications accepted</td>
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Question and Answer Session; Information sheets in Folder; Closing Remarks
- Next Meeting January 29, 2018 at the Hub in Red Oak (noon – 2 pm)

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SW STEM Hub Facebook page: [https://www.facebook.com/swstem.swcciowa/](https://www.facebook.com/swstem.swcciowa/)
SW STEM Twitter: SW_Iowa_STEM
SW STEM Regional Pages: [http://www.swcciowa.edu/about/southwest-iowa-stem-region](http://www.swcciowa.edu/about/southwest-iowa-stem-region)

State STEM Website: [www.iowaSTEM.gov](http://www.iowaSTEM.gov)
Pre-meeting activities included a tour of Puck Custom Enterprises in Manning, for the Board, students of the BEST program and guests. The PCE team is a strong STEM partner in the BEST program and many other activities as well.

Over a pizza lunch, teachers Luann Langel and Jenny Linde with BEST students interacted regarding their status of the class, views about the workforce opportunities for them in Iowa and other places, feelings about post-secondary education plans, and other topics.

The regular meeting of the SW STEM Regional Advisory Board was called to order by Chair Alan Ladd. Those in attendance are noted on the attached agenda, with three guests identified.

STEM bites included a brief overview of the Shelby County Ag Festival which was held on September 11th. Media provided significant coverage and community support was high.

In old business: A round of thanks was offered to Kim Carter and Jane Chaillie for their work as reviewers on the BEST applications and the Scale-Up Provider applications. Alan Ladd will soon be starting on the Kemin award nominations.

Manager Frazee provided the financial report through September noting that no Scale-Up bills have yet been received. They are anticipated in the coming month so funds for those bills must go before the SWCC Board for approval before payment.

Manager Frazee also reported that the initial PD events have all been completed. There will be 2nd days of training for the Ramp & Pathways program held before the end of the current year. Most materials have been delivered and the missing materials are being monitored closely.

The SWCC marketing and tech staff are continuing to address website formatting issues towards the ADA Compliance measures. There have been changes in format and content.

Under new business a welcome was provided to Jeremy Puck of Manning for his recent appointment to the STEM State Council. Also appointed was Heather Stancil of Earlham, representing MidAmerican Energy. That now brings SW regional partners to 5.

The October 2nd meeting of the Council was held at Camp Dodge. The daily goal was to identify targeting priorities so a list of the summary should be coming soon.

The Hub Renewal process for an additional 3 year term which would run from July 1 2018 – June 30 2021, has begun. A summary report was prepared by each of the 6 Hubs and a representative provided a brief comment statement at the Oct. 2 Council meeting. Dr Barb Crittenden spoke on behalf of Southwestern Community College. Formal action is anticipated at the Executive Committee meeting on December 18, 2017.

A summary of the BEST program numbers was provided: 31 applications. Anticipating 15 awards. Kim Carter spoke to the challenge of reviewing a broad range of models and contents.
The KEMIN nomination period has closed. Now the nominees have until November 10 to submit. Alan Ladd and Kathy Somers have volunteered to help with the process.

STEM Festival dates are coming in at a fast rate. Locations were shared with the Advisory Board members so that they can pencil in events.

Manager Frazee offered a new quarterly reporting form created by the NC STEM Hub. This details all areas that were previously singled out on the agenda format. If there are other categories or data to be included please suggest to Frazee and she will incorporate into the next report.

Carrie Rankin provided updated information about the Mega Board meeting on November 17. The location has been changed to Accumold in Ankeny.

Rankin also provided information about a recent panel of STEM Award winners which was given in a breakout session at the ISTS Conference.

Lane Plugge reported that the AEAs have taken the Career and College readiness process under advisement and will have conversations coming forward. This is a topic on the GHAEA Supt Academy agenda.

In employment updates, the Communications position is close to being filled. The NC manager position is still in the interview process.

The discussion of the STEM Equity Grant outcomes is tabled until that working group can be re-assembled.

The meeting adjourned at 1:50 pm to allow the Board members to re-assemble at the IKM-Manning High School where the BEST Program is holding its Community Open House.

The next Advisory Board meeting will be held at the Hub in Red oak on January 29, 2918 starting at noon.

_Board members are reminded to please rsvp to Deb Frazee regarding attendance at the Mega Board meeting November 17th in Ankeny._

Respectfully submitted,

Deb Frazee note taker